

Kea'au High School
ANTICIPATED OPERATING BUDGET
 School Year _____

Name of Club: _____ Advisor: _____

THIS FORM IS USED TO CALCULATE THE AMOUNT YOU WILL NEED TO RAISE BY MONEY RAISING ACTIVITIES. Do not include figures pertaining to money raising in the revenue or expense sections.

1) Beginning Balance as of July 1, _____ \$ _____

***** ANTICIPATED REVENUE (NOT INCLUDING MONEY RAISING) *****

- a) Dues (appx # of members _____ x \$ _____) \$ _____
- b) Anticipated Donations to club \$ _____
- c) Others (list) _____ \$ _____
- _____ \$ _____

2) TOTAL ANTICIPATED REVENUE (add lines a - c) \$ _____

3) TOTAL CASH AVAILABLE (add lines 1 & 2) \$ _____

***** ANTICIPATED EXPENSES (NOT INCLUDING MONEY RAISING) *****

- a) Banquets \$ _____
- b) Student Rewards/awards \$ _____
- c) Quarterly/Year-End Activities \$ _____
- d) Others (list) _____ \$ _____
- _____ \$ _____
- _____ \$ _____

4) TOTAL ANTICIPATED EXPENSES (add lines a - d) \$ _____

5) **EXCESS REVENUE (+) OR EXCESS EXPENSES (-)**
 (line 3 less line 4) \$ _____

6) **ANTICIPATED AMOUNT NEEDED TO FUND RAISE**
 (if line 5 is a negative amount enter here) \$ _____

Dated: _____

Student Officer Signature: _____

Advisor Signature: _____

Principal Approval: _____ Date: _____

Comments: